



PAKISTAN COUNCIL OF
ARCHITECTS AND TOWN PLANNERS

MINUTES OF THE ANNUAL GENERAL MEETING OF THE PAKISTAN COUNCIL OF ARCHITECTS AND TOWN PLANNERS HELD AT HOTEL REGENT PLAZA, KARACHI, ON 29TH APRIL, 2017.

In accordance with the notice, the Annual General Meeting of the Pakistan Council of Architects and Town Planners was held at 1830 hrs on Saturday, April 29, 2017 at Hotel Regent Plaza, Karachi, under the chairmanship of Ar. Asad I.A. Khan.

1.0 AGENDA ITEM NO.1

RECITATION FROM THE HOLY QURAN

1.1 With the permission of the Chairman, the meeting commenced with the recitation from the Holy Quran by Plnr. Dr. Rizwan Hameed.

1.2 The Chairman, welcomed all the members of the Council and requested the Registrar to formally proceed with the agenda.

A list of members of the Council who attended the proceedings of the Annual General Meeting is attached as Annexure A with these Minutes.

2.0 AGENDA ITEM NO.2

CONFIRMATION OF THE MINUTES OF THE ANNUAL GENERAL MEETING HELD ON AUGUST 20, 2016

2.1 The Registrar informed the participants that the minutes of the last Annual General meeting (AGM), held on 20th August, 2016, are attached as Annex A in the Annual Report 2016. She informed the participants that, as per prescribed rules and procedure, the Council had circulated the meeting minutes of the last Annual General Meeting. However, the Council has not received any comments, during the stipulated time; She requested the members to approve the minutes.

RESOLUTION NO.1

On a motion moved by Ar. Shahab Ghani Khan and seconded by Ar. Farahatullah Qureshi, the House unanimously confirmed the Minutes of the Annual General Meeting, held on August 20, 2016 at the NED University of Engineering & Technology, City Campus, Karachi.

3.0 AGENDA ITEM NO. 3

PRESENTATION OF ANNUAL REPORT OF THE COUNCIL

The Chairman requested the Registrar, PCATP to present the annual report to the house.

3.1 The Registrar PCATP, through a presentation, briefed the audience about the salient features of the annual report 2016-17. The Registrar informed that during the year under report, the present Executive Committee held three meetings. One meeting was held in Karachi, one in Peshawar and one in Multan.



P A K I S T A N C O U N C I L O F
ARCHITECTS AND TOWN PLANNERS

3.2 The Registrar said that the Executive Committee of the Council would like to record its gratitude and appreciation to those architects and town planners who voluntarily represented PCATP in various forms. She also acknowledged the contribution of the University of Engineering and Technology (UET), Peshawar and University of Engineering & Technology (UET), Lahore for supporting the Council's Educational Nominees.

3.3 It was informed that during the Year July 01, 2015 to June 30, 2016 the Council had received a total number of 554 new applications for registration (437 for registration as architects and 117 for registration as town planners). Out of this, the Council had registered 407 architects and 114 town planners, remaining applications are under process. The Registrar informed that the total number of architects registered with the Council as of March 30, 2017 is 5446 while 1130 are registered as town planners with the Council. The Registrar informed that out of 5446 registered architects only 56% are paid up members while the rest are removed from the Register. Furthermore, out of 1130 registered town planners only 42% are paid up town planners of the Council. It was also informed that during the period under report only 23 architects and two town planners had opted for lifetime membership.

3.4 The Registrar informed that a total of 09 accreditation visits were conducted to various architecture/town planning programs in Pakistan. The Registrar shared the current status of accreditation of architecture/town planning programs in the country and said that the latest list of accredited and non-accredited programs is available on our website and the list will soon be advertised in the newspapers for the information of students/parents and degree awarding institutions. The Council granted NOC to Department of Architecture, University of Gujrat, Department of Architecture, NFC Institute of Engineering & Technology, Multan and Department of Architecture, Sir Syed University of Engineering & Technology, Karachi. This NOC is effective for the batches inducted after March 2017. Batches enrolled prior to obtaining NOC will have to pay the penalty and undertake the registration examination for obtaining PCATP registration. It was also informed that Chairman and Registrar, PCATP attended All Councils meeting at Higher Education Commission (HEC) Islamabad with Quality Assurance Agency and Executive Director, HEC.

3.5 The Registrar informed that a six days Faculty Development Workshop titled "Envisioning Change: Inspiring Faculty at Higher Education" was designed and conducted by Aga Khan University Institute for Educational Development (AKU-IED) in collaboration with PCATP and BAE-IAP. Twenty four faculty members from 11 public and private universities attended the workshop at AKU-IED. The program was conducted by the senior faculty of the AKU-IED Pakistan. Ar. Yasmeen Lari, Ar. Tariq A. Qaiser and Ar. Khadija Jamal Shaban were invited as guest speakers during various sessions. Ar. Nishat Aleem Khan and Ar. Amina Qayyum Mira assisted the AKU senior faculty in Design Pedagogy session.

3.6 The Registrar informed that the Council conducted four registration examinations for non-accredited batches of BUIITEMS, Quetta and for candidates whose registration was revoked last year by the PCATP Enrollment Committee (cases of migration from non-accredited program to an accredited program).



P A K I S T A N C O U N C I L O F
ARCHITECTS AND TOWN PLANNERS

3.7 The house was informed that the PCATP have been commissioned by the Higher Education Commission, Islamabad to organize and conduct a single stage nation-wide limited architectural design competition for the design of HEC Secretariat Building at Sector H-9, Islamabad. The competition advertisement has been appeared in national dailies and pre-qualification is due in April 2017. The Registrar also briefed the house that a memorandum of understanding (MOU) has been signed by the Council and Urban Planning Unit (UPU), Planning & Development Department, Government of Khyber Pakhtunkhwa for organizing Design Competitions for Government of Khyber Pakhtunkhwa. She further informed that twelve projects have been identified by UPU to be implemented through PCATP Design Competition in Six divisional headquarters of KP.

3.8 The house was informed that PCATP is also assisting Higher Education Commission (HEC) in developing curriculum for M.Arch program in Pakistan. Ar.Sikander Ajam Khan and Dr.Tauseef Ahmad is representing PCATP on HECs' National Curriculum Review Committee (NCRC).

3.9 The members were also briefed about the performance of committees and sub committees.

3.10 The Registrar informed the house that the Council has successfully registered 72 architectural firms and 8 town planning firms in various categories. She mentioned that for category wise details members can refer to our website at www.pcatp.org.pk.

3.11 The Registrar informed the house that currently there are three court cases which PCATP is defending in the court. One case is filed by PCATP against Mr.Mazhar Munir & Ms. Asia Jabeen in Karachi, rest of the two cases are filed against PCATP by Mr.Mazhar Munir & Ms. Asia Jabeen, one at Lahore High Court and the second case at Islamabad High Court. The house was further informed that in the Civil Appeal No.166/2016-PCATP Vs. Mazhar Munir & Asia Jabeen at Additional District and Session Judge-V-South, Karachi notices to the respondents individually and as well as through District Judge, Lahore have again been served as per direction of the Court. None is appearing from the respondents' side. Next hearing has been fixed for May 13, 2017.

3.12 The Registrar informed that besides these 3 court cases 2 complaints were filed with Wafaqi Mohtasib Secretariat Islamabad regarding PCATP elections 2017-2019 by Plnr. Ghulam Sarwar Sandhu and Mr. Mazhar Munir. She referred the house to see Annexure-G of Annual Report for PCATP response.

3.13 The Registrar also informed the house that a complaint of harassment of faculty and students at the department of architecture, COMSATS Islamabad has been filed by Ar. Samra Mohsin Khan against Mr.Hammad Husain. The Executive Committee condemned this act of harassment against female faculty members and constituted an inquiry committee as per PCATP Ordinance and Bye-laws. The committee comprises of Ar.Shama Usman, Ar.Sajida Vandal, Plnr.Dr.Shabih ul Hassan Zaidi and Plnr.Dr.Shaker Mahmood. Three meetings of the inquiry committee have been held. Mr.Hammad Husain was asked twice to appear before the inquiry committee but he couldn't make it on the plea that he has to attend the court hearing. COMSATS Islamabad has informed the Council that Mr.Hammad Husain has filed a writ petition (WP No.1221 of 2017) against COMSATS Islamabad



P A K I S T A N C O U N C I L O F
ARCHITECTS AND TOWN PLANNERS

through Chairman of Board of Governors, Rector/Incharge Islamabad Campus and 7 others at Islamabad High Court and Honorable Court has further directed to maintain status quo.

3.14 The Registrar informed the house that Ar. Fazal Subhan from Swat requested the Council to inform Tehsil Municipal Administration Swat to only approve drawings/building plans attested by PCATP registered/licensed architects. Letters were sent to T.M.A Mingora, T.M.A Matta and T.M.A Kabal to ensure that no person should be allowed to practice architecture without valid registration of the Council and all building plans to be approved if signed by PCATP registered/licensed architects. Copy of this letter was also endorsed to Secretary, Local Government, Elections and Rural Development Department, Government of Khyber Pakhtunkhwa. So far the Council has received no response from the concerned offices. She further informed the house that Council is pursuing the issue with other T.M.A's and notices have been issued to Tehsil Municipal Administration of Abbottabad, Taxila, Faisalabad and Multan.

3.15 The Registrar informed the house that Council is fully aware of pre-qualification notices appearing in national dailies by public and private sector organizations inviting expression of interest from firms registered with PEC only. She informed the house that PCATP has written numerous letters to the concerned departments but the response is not very encouraging as only few organizations have accepted our plea and have issued pre-qualification/EOI requests by allowing PCATP registered architects/town planners/architecture/town planning firms to participate in the bidding/pre-qualification process.

3.16 The Register presented the salient features of the report on PCATP election 2017-2019. The election committee was constituted by Chairman PCATP under Bye-law 26 and the election notice containing the schedule of election was appeared in the press on November 21, 2016. The notice was also available on PCATP website. Three candidates submitted their nomination papers for the office of Chairman, three candidates for the office of Vice Chairman (Architecture) and 3 candidates for the office of Vice Chairman (Town Planning), 13 candidates filed nomination papers for the office of Member (Architecture) and five candidates filed nomination papers for the office of Member (Town Planning). During the scrutiny a total of 14 candidates were disqualified under Bye-law 35 and declared the Vice Chairman (Architecture), Vice Chairman (Town Planning), 4 contestants for the office of Member (Architecture) and 3 for the office of Member (Town Planning) were declared elected by the Election Committee. The election was only held for the office of Chairman PCATP. A total of 3478 ballots (2972 architects and 507 town planners) were issued to architects and town planners. On February 25, 2017 the Election Committee in the presence of candidates' representatives opened the ballot box. A total of 1197 ballots were counted by the Election Committee. This included 1061 from Architects and 136 from Town Planners. After the verification of all ballots; a total of 1166 ballots were accepted, which included 1031 Architects and 135 Town Planners. Ar.Asad I.A.Khan secured 626 votes and Ar. Ejaz Qadri obtained 540 votes. The Election Committee declared Ar.Asad I.A.Khan as elected Chairman for the office of Chairman PCATP for the term 2017-2019.

3.17 The Registrar informed the house that Election Committee further recommended to announce fresh proceedings for the two remaining vacant seats for the office of Member (Architecture) from Punjab and Sindh



P A K I S T A N C O U N C I L O F
ARCHITECTS AND TOWN PLANNERS

and one vacant seat for the office of Member (Town Planning). The Election Schedule for the vacant seats was announced on March 10, 2017. Final date for receiving and counting of Ballots is fixed for June 09, 2017

3.18 The Registrar informed the house that the Election Committee has recommended to re-consider the election mechanism as with increasing membership it is getting difficult to follow the manual system for election.

3.19 While addressing the details of remaining elections for the vacant seats, Ar.Farhatullah Qureshi raised the objection on Election Committees' decision to accept Mazhar Munir's nomination papers for the office of Member Executive Committee (Architecture). Registrar explained to him that this decision was taken on the directives of the Lahore High Court to PCATP to accept his nomination papers. PCATP has filed an appeal at Lahore high Court and its hearing is on 4th May. This decision was made to avoid contempt of Court.

3.20 Ar. Hayat un Nabi Rizvi suggested that PCATP should consider publishing a quarterly/ monthly newsletter to inform its' membership on regular activities of the Council. Chairman Ar. Asad I. Khan responded that due to lack of resources it is not possible at this point of time. He further added that PCATP is thinking of contacting Archi Times to publish PCATP regular activities in Archi times by becoming PCATP's media partner. In this way Council can take benefits of its wider audience currently which is around 400,000 readers.

3.21 Ar.Hayat un Nabi Rizvi also suggested to include a course on documentation of heritage buildings as part of architecture curriculum.

3.22 Ar.Khursheed ul Hassan showed his concern on low turnout of voters in the recently concluded PCATP elections. Responding to this query Ar. Sikandar Hayat Khan Chairman PCATP (2015-17) said that about 150 ballots were returned due to invalid addresses and he further added that we need to make reform in voting process. Chairman PCATP (2017-19) Ar. Asad I. Khan also responded by saying that the reforms in PCATP election process has been taken up with the new executive committee and it has been agreed upon to modify the election mechanism within this term and Committee has been formed to suggest amendment/revisions in PCATP Bye-laws and election reforms will be covered by the committee.

3.23 Ar. Abdul Qadir raised the question about the accreditation issue of B.Arch Program at NCA Rawalpindi. Registrar PCATP responded that NCA Rawalpindi has submitted its compliance report and the accreditation board has instructed the Registrar to arrange a visit for the verification of the information shared through report.

3.24 Ar. Khursheed UI Hassan also inquired the accreditation status of the Dawood University of Engineering & Technology (DUET) from Registrar PCATP. The Registrar informed him that batches inducted till 2013 are accredited with PCATP. DUET has recently submitted documents for re-validation to accreditation visit, a visit is planned in near future to take care of their accreditation request.

3.25 Ar Khurshid UI Hasan was concerned about the general decline in timely payment of renewal fees by the members. Chairman Asad I. Khan responded that the Executive Committee has agreed to provide a onetime window of amnesty for the defaulters. Details will be communicated through renewal notices.



P A K I S T A N C O U N C I L O F
ARCHITECTS AND TOWN PLANNERS

3.26 Ar.Imran Farooqi suggested that the firms hiring unregistered or removed architects must be held responsible and be asked to pay for their employees.

3.27 Ar.Syed Zaigham Jaffery commented that most of the architects/town planners register with PCATP only once, just to get the certificate and obtain jobs. He said that there are offices where architects and town planners are not registered. Ar.Syed Zaigham Jaffery suggested that renewal of architects/town planners should be employers' responsibility and Council should take proactive steps to establish its' writ.

3.28 Ar.Riaz ur Rehman Khan showed his concern on the recent trend of fresh graduates who are working in architectural offices without taking their degrees. He further stressed the need on part of PCATP to play an active role in enhancing its membership drive.

3.29 Ar. Shah Mohammed Misbah showed his disappointment on the attitude of provincial government towards town planning in the province of Sindh. He suggested to form a committee to conduct a survey of small town/cities in Sindh and analyze the situation. He suggested to work out a mechanism to take provincial government on board and initiate a dialogue with them to follow our rules and regulations as described in PCATP Ordinance and Bye-laws.

4.0. AGENDA ITEM NO.4. PRESENTATION OF THE AUDITED ACCOUNTS OF THE COUNCIL (PCATP & RHS) FOR THE FINANCIAL YEAR 2015-16

4.1 The Audited Accounts for the financial year 2015-2016 were presented before the members to make any comments. The Registrar informed the members that the Council is pleased to inform that during the reporting period the Council has over two million surplus.

RESOLUTION NO.2

On a motion moved by Ar. Shahab Ghani Khan and seconded by Ar.Syed Zaigham Jaffery, the Council adopted and approved the audited accounts of the Council & RHS for the year 2015-2016.

4.2 The Registrar informed the house that if the services of the current auditors to be retained, the current auditors have quoted audit fee for PKR 66,000 for the audit of accounts for 2016-2017. The house unanimously accepted the proposal to retain the current auditors for the next financial year.

RESOLUTION NO. 3

The appointment of auditors (Shekha & Mufti) was approved with a motion moved by Ar. Arif Changezi and seconded by PInr. Masood ul Hassan Jafri for the financial year 2016-2017 on PKR 66,000 fee.



P A K I S T A N C O U N C I L O F
ARCHITECTS AND TOWN PLANNERS

5.0 Agenda item No.5 PRESENTATION OF ANNUAL BUDGET OF THE COUNCIL FOR THE FINANCIAL YEAR 2017-2018

5.1 The Registrar informed the members that while following the example of preceding years, the Council has annexed the detailed anticipated and actual budget in Annual Report. The Registrar invited the members to examine the balance sheet and make comments, if any, on the budget.

The proposed budget was deliberated in detail by the house and was approved through the following resolution.

RESOLUTION NO. 4

On a motion moved by Ar. Sheema Amir and seconded by Plnr. Masood ul Hassan Jafri the Annual Budget was approved for the financial year 2017-2018.

6.0. AGENDA ITEM NO.6 ANY OTHER BUSINESS AS MAY BE PLACE BEFORE THE MEETING BY THE EXECUTIVE COMMITTEE OR AS THE MEETING MAY DECIDE.

6- 1 The Case of Lloyds Building

Ar. Imran Siddiqui raised the issue of Lloyd Building and commented that the proposed design is not in compliance with the heritage building laws. He requested the Council to do something to save this old heritage. Chairman PCATP Ar.Asad I.A.Khan informed the house that he has written to SBCA to revisit the design keeping in view the history, legacy and heritage of the structure in the larger interest of the city.

6-2 Gender Representation on PCATP Executive Committee

Ar Mumtaz jilani pointed out that there are no female members in the executive committee and suggested that there should be quota for female members.

6-3 Specific Tasks to be assigned to Executive Committee Members

Ar. Komal Pervez raised an objection about the non-serious behavior of some of the Executive Committee members during the AGM session as some of them were busy with their mobile phone. She suggested that each Executive Committee member should be given specific tasks and they should report back to the Council in AGM and provide brief/feedback about their responsibilities and achievement during the reporting period.

6-4 Fixation of Minimum Salary

Ar. Mian Hassan requested the Council to devise some mechanism to fix/recommend minimum salary for architects. Chairman Ar.Asad I. Khan responded that it is not possible to do so at this point of time.

6-5 Multiple Licensing

Ar. Imran Siddiqui raised the issue of multiple licensing. Chairman Ar. Asad I. Khan informed the house that although letters have been written but so far there is no breakthrough due to numerous issues. He emphasized that the Council needs to fight the issues collectively by convincing and complying.



P A K I S T A N C O U N C I L O F
ARCHITECTS AND TOWN PLANNERS

6-6 Vote of Thanks

With the permission of the Chair, Ar. Shahab Ghani Khan suggested Vote of Thanks for outgoing Chairman Ar. Sikandar Hayat Khan and his Executive Committee. The house unanimously applauded the efforts of Ar. Sikandar Hayat Khan and his committee for the term 2015-2017.

CLOSING COMMENTS BY THE CHAIRMAN, PCATP

The outgoing Chairman PCATP Ar. Sikandar Hayat Khan thanked the Executive Committee Members (2015-2017) for their commitment and hard work. Ar. Sikandar Hayat Khan also thanked the participants and PCATP Membership for their unconditional support during his tenure (2013-2017). Finally, he congratulated the members of newly elected Executive Committee (2017-2019).

Ar. Asad I.A.Khan Chairman PCATP (2017-2019) invited his newly elected Executive Committee to introduced themselves and thanked all the members who participated in the Annual General Meeting 2017.

Dated: 15-06-2017

Ar. Asad I.A.Khan
Chairman



PAKISTAN COUNCIL OF
ARCHITECTS AND TOWN PLANNERS

PAKISTAN COUNCIL OF ARCHITECTS AND TOWN PLANNERS

ANNUAL GENERAL MEETING HELD ON SATURDAY APRIL 29, 2017

AT HOTEL REGENT PLAZA, KARACHI

S.No	Registration No.	Name	Signature
1	A00090	Tahira Sadia	
2	A00103	Asadullah Varzgani	
3	A00105	Riaz ur Rehman	
4	A00111	Azhar M. Sualehi	
5	A00141	Syed Zia Abbas Jaffery	
6	A00165	Syed Tahseen Ahmed	
7	A00181	Hatim Ismail Nek	
8	A00191	Shahzad Anwar	
9	A00232	Najmi Hasan	
10	A00247	Kaiser Ashrat	
11	A00293	Mujahid Sadiq	
12	A00300	Iqbal Rizvi	
13	A00386	Sikandar Hayat Khan	
14	A00432	Farhat Ullah Qureshi	
15	A00440	Tajuddin Kamal	
16	A00441	Imran Ahmed Farooqi	
17	A00506	Syed Zaigham Jaffery	
18	A00514	Syed Akeel Bilgrami	
19	A00516	Shahab Ghani Khan	
20	A00542	Shabbir A. Qureshi	
21	A00559	Shah Muhammad Misbah	
22	A00560	S. Zulfiqar Ahmed	
23	A00625	Anjum Adil	
24	A00720	Asad I.A. Khan	
25	A00801	Abdul Qadir	
26	A00807	M. Yousuf Ghouri	



PAKISTAN COUNCIL OF
ARCHITECTS AND TOWN PLANNERS

27	A00916	Muhammad Naeem	
28	A00933	Sheema Aamir	
29	A00943	Khalid Mehmood Siddiqui	
30	A01005	Jawaid Haider	
31	A01010	Mumtaz Jilani	
32	A01026	M. Arif Changezi	
33	A01067	Syed Fayyaz Alam	
34	A01105	Iqbal Ahmed	
35	A01124	Komal Pervez	
36	A01143	Khurshid ul Hassan	
37	A01306	Mir Mehdi Hussain	
38	A01364	Naseeruddin Qaiser	
39	A01370	Khalil Kadhum Taqi	
40	A01612	Hayat un Nabi Rizvi	
41	A01621	Khadija Tul Kubra	
42	A01700	Ahmad Abbas Zaidi	
43	A01714	Fariha Amjad Ubaid	
44	A01772	Sajid Khan	
45	A01786	Muhammad Rafique Siddiqui	
46	A01797	Rabia Siddiqui	
47	A01827	Imran Siddiqui	
48	A01945	Sikander Ali	
49	A02200	Kamran Ansari	
50	A02336	Yasira Naeem Pasha	
51	A02450	Ateeq Ahmed	
52	A02789	Afshan Jamshed	
53	A02989	Fazal Noor	
54	A03068	Tania Ali Soomro	
55	A03347	Mian Hassan Naveed	
56	A03426	Mamoon ur Rashid	
57	A03509	Faryal Sikandar Memon	
58	A03696	Yasmeen Abid Maan	



PAKISTAN COUNCIL OF
ARCHITECTS AND TOWN PLANNERS

59	A04061	Muhammad Muzammil	
60	A04357	Qamar Khalil Khan	
61	A04459	Furqan Mussarat	
62	A04981	Abdullah Khalid	
63	A04982	Ahmed Khalid	
64	A05254	Samiullah Raisani	
65	A05412	Saba Baig	
TOWN PLANNERS			
1	P00055	Khan Abdul Qayyum	
2	P00154	Abdul Halim	
3	P00182	Prof Dr. Rizwan Hameed	
4	P00196	Masood-ul-Hasan Jafri	
5	P00222	Azhar M. Sualehi	
6	P00227	Tahira Sadia	
7	P00318	Prof Dr. M. Atiq ur Rahman	
8	P00342	Mubushar Hussain	
9	P00527	Fariha Amjad Ubaid	
10	P00529	Shamsher Ali	
11	P00620	Zulfiqar Ali	
12	P00706	Niaz Ali	
13	P00717	Sajjad Ali Bhayo	
14	P00719	Ansar Memon	
15	P00727	Syed Sajjad Ali	